



**VACANCY**  
**MARITIME PROGRAMME OFFICER**  
**EMBASSY OF DENMARK IN INDONESIA**

<b>Position:</b>	Maritime Programme Officer
<b>Terms of employment:</b>	Full time (37 hours weekly) two year fixed-term contract with possibility of extension.
<b>Starting date:</b>	As soon as possible (subject to security clearance).
<b>Salary range:</b>	Basis gross annual salary IDR 247,200,000 (with possibility of additional allowances for special qualifications)
<b>Location:</b>	Embassy of Denmark in Jakarta, Menara Rajawali, 25 <sup>th</sup> Floor, Jl. DR Ide Anak Agung Gde Agung, Kawasan Mega Kuningan, Jakarta 12950.
<b>Application Deadline:</b>	Wednesday 1 <sup>st</sup> of April 2026
<b>Report to:</b>	Maritime Sector Counsellor

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*Do you have experience with the Maritime Sector – either from some years in the private sector or from a government entity? Does the idea of making a difference for the Green Transition of the Maritime Sector through Government-to-Government cooperation motivate you? Then you may be the new Programme Officer that we are looking for in our Maritime Sector team?*

The Danish Embassy in Jakarta is looking to recruit a Programme Officer to support the Embassy's sector cooperation within Maritime Affairs. Your focus will be on Maritime Affairs and the Maritime Strategic Sector Cooperation (SSC) between Denmark and Indonesia. The Embassy is also responsible for Danish relations with Timor-Leste, Papua New Guinea and ASEAN. Some focus can also be expected on cooperation on the Transport Sector, and the partnership with ASEAN, where Denmark is a sector dialogue partner.

Sector Cooperation and Policy is at the core of the bilateral relationship between the two countries, and the position is an opportunity to help develop that relationship in one of Denmark's key sectors of Interest in the country. We are looking for a team player, and a candidate who is flexible, detail-oriented, diligent - preferably with a relevant background.

As Programme Officer in the Maritime Sector Team, your main task will be to support Denmark's engagement and work in the Maritime Sector, including Maritime Security, while there may also be tasks related to the Transport Sector and to ASEAN. This includes support to the development and implementation of the Maritime Strategic Sector Cooperation between the Danish Maritime Authority, the Embassy placed in Jakarta and key strategic partners in Indonesia.

In support of synergies and a holistic approach to Denmark's engagement, you will also support colleagues in the Department of Economic Diplomacy, the political and development sections on cooperation's in the Maritime and Transport Sector, or others as relevant and depending on your competencies.

Strategic Sector Cooperation (SSC) projects are long-term strategic partnerships between public authorities in Denmark and their counterparts in Indonesia. An SSC project is unique in the sense that it facilitates direct government-to-government cooperation in strategic sectors that are important to both governments.

### **Your main tasks and responsibilities**

- Assist in planning and executing delegation visits by politicians, officials and experts to and from Denmark.
- To be the main partner for sparring, analysis and coordination for the Maritime and Transport Counsellor, including on project implementation, strategy and local context.
- Develop a network with relevant stakeholders at your level in order to facilitate the activities of the sector counsellors.
- Assist with analysis and write-ups of notes and reports on policy issues related to the sector.
- Write speeches/speaking points and contribute with background materials and information on developments in the maritime and transport sectors.
- Assist in setting up and attending meetings between with the Sector Counsellor and local officials and experts.
- Support the Sector Counsellor by obtaining and keeping an overview of relevant stakeholders and developments within the sectors.
- Monitor issues related to national, regional and international cooperation, developments, and policies in relation to maritime and transport affairs, including on geopolitical and geoeconomics aspects, as well as the ability to identify commercial opportunities related hereto for Danish stakeholders.
- Support record keeping and administrative procedures.
- Produce content for social media in collaboration with the Public Diplomacy Officer

### **Required qualifications**

- An academic Master's degree in politics, international relations, law, engineering, the natural sciences, economics or other relevant areas and at least 2 years of relevant postgraduate experience (or a bachelor degree and at least 5 years of relevant experience);
- Good analytical skills and interest in relevant policy areas (including, but not limited to the Maritime and Transport);
- Strong practical/logistical skills with attention to detail and ability to keep an overview and juggle multiple tasks at the same time;
- Flexible team player with inter-cultural understanding: strong interest in and willingness to share knowledge with – and learn from – colleagues;
- Strong interpersonal skills including the ability to establish professional relationships and represent the embassy in a professional manner when engaging with external partners;
- Proactive with an ability to work independently and efficiently, including in stressful situations;
- Excellent computer literacy and MS Office skills;
- Fluency in English.

## Desired Qualifications

*Preference will be given to candidates who on top of the above have*

- Previous experience of working in relevant policy areas, e.g., in a government body, maritime related company, think tank, research organization or implementing agency.

## We offer

The Embassy is offering a two-year contract with the possibility of extension in accordance with regulations for local staff at the Embassy of Denmark in Jakarta.

- An exciting, inter-cultural and dynamic work environment with a wide range of diverse tasks
- Great opportunities for development of your professional and personal competences
- A large degree of self-dependence
- Focus on on-the-job learning and competency development.

Your salary will reflect your qualifications, relevant experience and proven work-related results. Basis gross annual salary is IDR 247,200,000 (including the 13<sup>th</sup> month's salary (the Religious Holiday Allowance (THR)) with possibility of additional allowances for special qualifications and functions. In addition, it is possible to receive performance-based bonuses.

## Application and Recruitment Process

Please send your application (cover letter, CV, proof of relevant education, recommendations and 2-3 references with contact details - no other documents required) by e-mail to Embassy of Denmark:

- **TO:** [jktambvacancy@um.dk](mailto:jktambvacancy@um.dk)
- **MARKED:** 'Maritime Programme Officer (SSC) and [your name]'
- **DEADLINE:** Before Wednesday 1<sup>st</sup> of April 2026.

As part of the recruitment process shortlisted candidates will be asked to complete a test to review language, analytical and sectoral understanding competencies.

Please note that only short-listed candidates will be contacted. Interviews are expected to take place in early April 2026. The selected candidate must provide a "No Criminal Record" and successfully pass security clearance by Danish authorities before appointment.

## Questions

For any questions regarding this position, please contact:

Dagmar Hernández Thomsen, Maritime Sector Counsellor, [dagtho@um.dk](mailto:dagtho@um.dk)

## About us

For more information about the Embassy, see our web page <https://indonesien.um.dk/en>.

## Handling of personal information

The Embassy is obliged to follow EU-rules of handling personal information (GDPR) when we receive and process job applications. Our processing of personal information will rely on your consent (art. 6, no. 1 litra a). Please read the privacy policy of the Danish Ministry of Foreign

Affairs before applying (<https://um.dk/um-en/about-us/organisation/contact-information/the-ministry-of-foreign-affairs-of-denmark-personal-data-policy/>) By sending your application, you actively consent to our processing of your personal information. In the above-mentioned policy you can read more about your rights (among others your right to withdraw your consent), how we process your data and how to complain about our processing of your personal data.

The Embassy values equal opportunities and welcomes applications from all qualified individuals, regardless of race, sex, religion, age, or disability.